

**Office of Finance
Division of Procurement
MONTGOMERY COUNTY PUBLIC SCHOOLS
45 W. Gude Drive, Suite 3100
Rockville, Maryland 20850**

March 25, 2025

QUESTIONS AND ANSWERS

**The following are questions and responses regarding
RFP No 6104.1.1 Before and After School Childcare
at Montgomery County Public Schools – Multiple Locations**

Question 1	Can you provide the exact date that services will be expected to start?
Answer 1	<i>Services are expected to start the first day of school in August 2025. The exact date will be determined through the CUPF permitting process.</i>
Question 2	When will the pre-award interview be held?
Answer 2	<i>Should a vendor be invited for an interview, it will be held virtually. The anticipated dates will be held during the week of April 28, 2025, subject to change.</i>
Question 3	Are you looking for summer or breaktime services?
Answer 3	<i>We are looking for services for the school year as outlined in the RFP.</i>
Question 4	In the fees section, before-school and after-school rates apply to the school year but not summer break. Would you waive fees for summer programs or reduce them?
Answer 4	<i>This RFP is for before and after school childcare for the school year only. Fees are managed by CUPF and not MCPS.</i>
Question 5	Do all your other schools currently have a program?
Answer 5	<i>We are only focused on the school locations as outlined in the RFP.</i>
Question 6	Can we pay in advance or at the start of the month to avoid any late fees or cancellations?
Answer 6	<i>This is part of the permitting process and not part of this RFP. Reach out to CUPF directly for more information regarding permits.</i>
Question 7	Does the facilities use fee include custodial services? Will there be additional charges for custodial employees?
Answer 7	<i>This is part of the permitting process and not part of this RFP. Reach out to CUPF directly for more information regarding permits.</i>
Question 8	Can you provide discounts to providers who can scale and serve high volumes of students?
Answer 8	<i>This is part of the permitting process and not part of this RFP. Reach out to CUPF directly for more information regarding permits.</i>

Question 9	Can we place all responses in one box/envelope, or do they each need to be in a separate box/envelope?
Answer 9	<i>It is expected that only Attachment D will be provided as a response per school to which each vendor is bidding. A redacted version of Attachment D can be provided as appropriate. If bidding on multiple schools, one flash drive per vendor is acceptable as long as each response is in a separate folder/file on the flash drive. Responses can be submitted in one box/envelope as long as each response is labeled for each school location to which you are responding.</i>
Question 10	Can you share the average capacities of each space for rent?
Answer 10	<i>The average capacity is approximately 438. See Attachment A for the square footage for each location.</i>
Question 11	In Part 2 response of Attachment D, it asks us to rank the 23 schools. If we are happy to work with any of the 23 schools, do we have to identify a ranking for each school, or could we just rank them all the same?
Answer 11	<i>Each school must be ranked individually. The schools cannot be ranked the same.</i>
Question 12	Will ranking be publicly visible, or is it solely for backend administrative purposes? For example, if we have two programs up for rebid and must rank one as #2, we worry that the second-ranked school may feel undervalued, putting incumbents in an awkward position. We appreciate any clarification on how this information is shared during the evaluation process.
Answer 12	<i>Each school must be ranked individually. The schools cannot be ranked the same.</i>
Question 13	Following the Parent Survey that was sent by MCPS as a part of this RFP, parents have inquired about how to best share feedback specific to satisfaction with a current provider. Is it possible for communities to share this feedback and if so, how would you like to receive it?
Answer 13	<i>MCPS will be reaching out to school communities to explain next steps and solicit additional feedback.</i>
Question 14	Can a provider rank all of the schools where they are the incumbent as #1? Should this not be an option, a provider with fewer incumbent programs could rank schools with a higher priority than the incumbent which would give an inaccurate perception of the program's value to the incumbent.
Answer 14	<i>Each school must be ranked individually. The schools cannot be ranked the same.</i>
Question 15	10.0 Submission Guidelines asks that one original copy, one electronic version on a flash drive, and one redacted response must be submitted in binders with tabs identifying each section. If the provider is submitting proposals for multiple schools, do you want a binder and a flash drive submitted for each school?
Answer 15	<i>It is expected that only Attachment D will be provided as a response per school to which each vendor is bidding. A redacted version of Attachment D can be provided as appropriate. If bidding on multiple schools, one flash drive per vendor is acceptable as long as each response is in a separate folder/file on the flash drive. Responses can be submitted in one box/envelope as long as each response is labeled for each school location to which you are responding.</i>

Question 16	How much advance notice will MCPS give to licensed child care providers who currently operate before and after school child care programs for the Selection Committee Interviews?
Answer 16	<i>Should the vendor be invited to interview it will be held virtually. The anticipated dates will be held during the week of April 28, 2025, subject to change. (see question #2)</i>
Question 17	How will MCPS work with providers, if there is a scheduling conflict on the day and time of the Selection Committee Interview?
Answer 17	<i>Should the vendor be invited to interview it will be held virtually. The anticipated dates will be held during the week of April 28, 2025, subject to change. (see question #2)</i>
Question 18	How will MCPS work with providers in the event that a provider is faced with a situation (or emergency) that is beyond their control, for example an unannounced visit from their MSDE OCC Licensing Specialist from Region 5?
Answer 18	<i>MCPS is not involved with licensing for any user group permitting MCPS facilities.</i>
Question 19	Is the MCPS Division of Procurement or Real Estate Management team aware there are other (possibly unlicensed) programs operating in the schools and renting space from CUPF that are up for rebid that licensed before and after school programs will be competing with?
Answer 19	<i>Only pre-qualified vendors are able to submit proposals.</i>